

Finance

Untuk: Finance. Penagihan, pembayaran, hutang, aset, laporan.

“ CoA mengikuti **Accurate** (sudah diterapkan ke entitas Intergate & Link Media). Rekening bank riil & email otomatis sedang difinalkan. Faktur pajak tetap di **Coretax**.

A. Menagih pelanggan (Sales Invoice)

1. Menu **Sales Invoice** → + **Add**; pilih pelanggan (mis. **PT Solusi Data Timur**).
2. **Contoh isi:** Item = *Langganan Internet Dedicated 50 Mbps*, Qty 1, Rate Rp 3.500.000; isi **Layanan Pelanggan** = LP-00039. **Submit**.

PenagihanERPNext

PencarianCtrl+K

Pemberitahuan

Rumah

Dasbor

Bagan Akun

Receivables

Faktur penjualan

Nota Kredit

Piutang Usaha

Payables

Supplier

Faktur Pembelian

Debit Note

Utang Usaha

2. Payment (Pembay...

Masuk pembayaran

Jurnal Entri

Permintaan pembayaran

Pesanan Pembayaran

Payment Reconciliation

Unreconcile Payment

Process Payment Reconc...

Getting Started

A

Administratoradmin@example.com

/ Penagihan / Faktur penjualan / New Faktur penjualanTidak Disimpan

Mendapatkan Stok Barang-Stok Barang dariSimpan

Penjelasan2. Payment (Pembayaran)Alamat & KontakTermsMore Info

Perusahaan *PT Inti Data Telematika

Seri *ACC-SINV-.YYYY.-

Pelanggan *

Loan

Tanggal Posting *10/06/2026

Value Date

Posting Waktu05:54:05

☐ Mengedit Posting Tanggal dan Waktu

Tanggal Jatuh Tempo Pembayaran *

☐ Include Payment (POS)

Layanan INTINET

Layanan Pelanggan

Periode Tagihan Mulai

Periode Tagihan Selesai

☐ PPN Manual / Coretax

☐ Is Return (Credit Note)

☐ Is Rate Adjustment Entry (Debit Note)

Issue a debit note against an existing Sales Invoice to adjust the rate. The quantity will be retained from the original invoice.

☐ Consider for Tax Withholding

Getting Started

Accounting Onboarding

6/6 steps completed

100% completedReset All

Configure Chart of Accounts

Setup Sales Taxes

Buat Faktur Penjualan

Buat Entri Pembayaran

View Balance Sheet

Review Accounts Settings

B. Mencatat pembayaran (multi-bank)

1. Dari invoice → **Create > Payment**.
2. **Contoh:** Akun bank = *BCA* (atau Bank Jatim / BJB-Bekasi), jumlah = nilai invoice. Submit → invoice *Paid*.

Penagihan ERPNext

Pencarian Ctrl+K
Pemberitahuan

Rumah
Dasbor
Bagan Akun
Receivables
Pelanggan
Faktur penjualan
Nota Kredit
Piutang Usaha
Payables
Supplier
Faktur Pembelian
Debit Note
Utang Usaha
2. Payment (Pembay...
Masuk pembayaran
Jurnal Entri
Permintaan pembayaran
Pesanan Pembayaran
Payment Reconciliation
Unreconcile Payment
Process Payment Reconc...
Repost Accounting Ledger

Administrator
admin@example.com

Penagihan / Masuk pembayaran / PT Cyber Network Upstream
Dikirim

Ledger
Tindakan
<
>
...
Batalan

Transaksi Bank

Type of Payment

Jenis Pembayaran *

Pay

Tanggal Posting *

08/05/2026

Perusahaan *

PT Inti Data Telematika

Payment From / To

Pihak

PT Cyber Network Upstream

Nama Partai

PT Cyber Network Upstream

☐ Book Advance Payments in Separate Party Account

☐ Consider for Tax Withholding

Akun >

Jumlah

Dibayar Jumlah (IDR) *

Rp 8.880.000

Referensi

Payment References

No.	Type *	Nama *	Due Date	Nilai Jumlah...	Outstanding...	Allocated (I...	
1	Faktur Pem...	PINV-UPLINK-2026-05	20/05/2026	Rn 8.880.000	Rn 0	Rn 8.880.000	

PT Cyber Network Upst...

PE-PINV-UPLINK-2026-...

Assign

Lampiran

Tag

Share

Last Edited By You

3 hari yang lalu

Created By You

3 hari yang lalu

C. Hutang supplier (AP) & Aset

- Purchase Invoice** untuk tagihan supplier (perlu approval s/d supervisor).
- Asset** → catat aset + penyusutan **garis lurus, tahunan**.

D. Laporan

- Accounting** → **Financial Statements**: *Profit and Loss, Balance Sheet*.
- Harian: *kas masuk/keluar & saldo*.

